



APPLICATION FOR CERTIFICATION (COSMETICS AND PERSONAL CARE PRODUCTS)

Format No.	SOP-005-F01
Effective Date	14.04.2026
Revision No.	02
Dept.	Certification

Application No.

Application Date:

Ref Agreement No.

Note: Accurate and complete information is required for timely product certification. Incomplete or incorrect submissions may cause delays or rejection. Ensure all fields are filled and documents attached.

Request For:

- ☐ Initial product certification
- ☐ Extending the scope of certification
- ☐ Removal of product from the present certification
- ☐ Renewal certification

I. APPLICANT INFORMATION

Company Name:

Address:

Commercial Registration:

Expiry Date:

Contact Person:

E-mail:

Mobile Number:

Is the Applicant:

- ☐ Product Owner
- ☐ Local Authorized Representative
- ☐ Manufacturer /producer
- ☐ Distributor
- ☐ Exclusive Distributor
- ☐ Other, please specify:

Details of Authorized Person/Contact Person of Applicant for certification to act and sign on behalf of Applicant

Name:

Designation:

Applicable Reference Standards (ISO/GSO):

II. REQUIRED DOCUMENTATION

Documents Submitted:

- ☐ Test Reports
- ☐ Product Label/Artwork
- ☐ List of Ingredients (Material and Composition)
- ☐ Commercial Registration Certificate
- ☐ *GMP Compliance*
- ☐ *Proof of applicant relation with owner*



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III. DETAILS OF PRODUCTS UNDER CERTIFICATION AGREEMENT

(as per the purpose of Certification selected above: Initial product certification, Extending the certification, Removal of product from the present certification, Renewal certification)

Sr. No.	Name of products	Brand Name	SKU / Barcode No.	Name of manufacturer	Country of Origin	Product Specification/Description /Type	Nominal Content Weight (g, mg) / Size (l, ml)
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							



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IV. DECLARATION OF CONFORMITY

☐ This declaration of conformity is issued under the sole responsibility of the Applicant. The Products listed above and intended for certification are in full conformity and compliance with the relevant applicable standards and legislation.

Name:

Designation:

Signature:

Date: